



# General Dealer Information

**Business Hours: Monday-Saturday 10:00am- 6:00pm**

**Sunday 12:00am-6:00pm**

**Closed: Easter, Thanksgiving, and Christmas**

**540.344.0264 – [info@roanokeantiques.com](mailto:info@roanokeantiques.com)**

## **Merchandise**

We discourage the sale of reproductions, new items and flea market merchandise. However, since many items from the 50's and 60's are collectible, we have no strict limitations. Any reproductions or new items must be clearly marked as such. Also, if the item is damaged, it must be marked on the tag (*e.g. cracked, repaired, chipped, as is*). The Mall retains the right to ask dealers to remove unsuitable merchandise.

Guns and knives with mechanical blades are not allowed.

All sales are final and the Mall's policy is not to accept returns; however, exceptions may be made under certain circumstances.

## **Tagging Your Merchandise**

We sell large and small white string tags, sticker tags, and yellow string "Sale" tags. These tags are neat and easy to use – it's just like filling in a form. Whether you use the tags we sell or your own, all tags **must be clearly marked** with your booth number in the upper left corner and the price in the upper right, the description in the middle, and any inventory information in the bottom. This is the same format used on the tags and stickers we sell, and makes for a more uniform method of reading tags as we ring up your sales. We **cannot** sell an item missing the booth number or price.

## **Booth Maintenance**

We require dealers to keep their booths and merchandise clean and neat. Since many of our customers visit the mall often, it is a good idea to rearrange your merchandise often and continually introduce new items. Rugs and wall coverings may be used in booths; any other improvements must be approved by Mall staff.

## **Rent**

Space in the Mall rents for \$1.50 per square foot plus 10% of dealer's sales. Rent is due in advance. The initial rent is due on the day that the dealer and the Mall sign the Dealer Agreement. Subsequent rent payments are automatically deducted from the dealer's sales receipts. If the monthly sales receipts are insufficient, then the balance is due on the last day of the month in which the insufficiency occurs. A \$5.00 fee will be assessed against the dealer's account for rental balances not paid in full by the 15<sup>th</sup> of the succeeding month. If sales do not cover rent for three consecutive months, then the Mall may ask the dealer to vacate. Once the Dealer Agreement has been signed, the dealer agrees to stay in the Mall for two months with his or her contract renewing from month to month following the initial two month agreement. The dealer must give the mall thirty days notice if he or she plans to vacate.